

**CUSTOMER INFORMATION**

Name: \_\_\_\_\_ Email: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Day Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

ORDER INFORMATION	QUANTITY	PACKAGE PRICE	AMOUNT
<b>Personal Package Prices</b>			
<b>Basic: \$59</b> (25 photos, 1-5 min. runtime, 1 song, transitions, DVD)			
<b>Standard: \$109</b> (35 photos, 5-10 min. runtime, 10 captions, 2 songs, transitions, DVD)			
<b>Prime: \$179</b> (75 photos, 10-15 min. runtime, 25 captions, 3 songs, transitions, DVD)			
<b>Ultra: \$249</b> (135 photos, 15-20 min. runtime, 40 captions, 5 songs, transitions, DVD)			
<b>Premium: \$319</b> (200 photos, 20-25 min. runtime, 50 captions, 7 songs, transitions, DVD)			
<b>Business Package Prices</b> (If you are providing your own photos, please see the above packages and pricing.)			
<b>Basic: \$250</b> (30 photos, unlimited captions, 2 songs, transitions, DVD)			
<b>Ultra: \$350</b> (50 photos, unlimited captions, 3 songs, transitions, DVD)			
<b>Premium: \$450</b> (75 photos, unlimited captions, 4 songs, transitions, DVD)			
<b>Additional Title Slides</b>			
1 title slide is included in package price. This typically starts the slide show. For a wedding this is usually the couple's name and date. Additional title slides are a great way to introduce each section of the slide show.		X \$2.00 each=	
<b>Additional Photos</b>			
\$2.00 for each photo that exceeds your package allotment.		X \$2.00 each=	
<b>Number of Captions on Individual Photos</b>			
\$2.00 for each caption that exceeds your package allotment.		X \$2.00 each=	
<b>Credits/Thank you on solid background</b>			
		X \$2.00 each=	
<b>Credits/Thank you superimposed with picture of choice</b>			
		X \$5.00 each=	
<b>Family Tree Slides</b>			
A great way to celebrate a growing family or several generations. (up to 8 pictures)		X \$15.00 each=	
<b>Video Clips (Each up to 2 minutes max)</b>			
MPEG, Mini DV, DVD		X \$5.00 each=	
<b>Scanning (photos, negatives, and slides)</b>			
We scan for you if you are unable to provide your pictures on disc.		X .50 each=	
<b>Photo Archiving to CD</b>			
Get all of your photos out of the boxes and preserve them for life on CD. Includes scanning, some repair, and retouching.		X \$30.00 Per 20 photos = (\$30 Minimum)	
<b>Music Purchase</b>			
If you don't own a copy of the songs you want, we can purchase the music for you.		X \$1.00 each=	
<b>Number of duplicate DVD/CD copies</b>			
Additional DVD's/CD's make great gifts. Lightscribe DVD/CD only.		x \$10.00 each=	
Additional DVD's/CD's with a DVD case.		x \$18.00 each=	

<b>Shipping</b>	
Standard \$15.00 - (Typically completed within 14 days of receipt of order and shipped using Priority Mail.)	
Expedited \$50.00 - (Typically completed within 72 hours with Express Shipping.)	
<b>Subtotal:</b>	
<b>Discount:</b>	
<b>Total:</b>	
<b>NY State Tax: x 8%:</b>	
<b>Grand Total:</b>	

<b>Payment Options (full payment due at time of project submission)</b>	
<b>✓</b>	<b>Cash/Check/Money Order -</b> Please make check/money order payment to: BH Design Studio and include with this order form.
<b>X</b>	<b>Credit Card -</b> <i>At this time we do not accept credit card payments.</i>

<b>Our Contract</b>	
<p>The customer shall release BH Design Studio/ 518 Entertainment from all liability pertaining to loss or damaged of all media types, during shipping to or from our company, and while in our care. The customer understands and agrees that all music provided on the part of the customer is an original, legally purchased CD, and that all photos used are free of copyright protection, or that written permission is granted by the copyright holder. It is understood that the customer may not duplicate any part of a BH Design Studio production for any reason and that any reproduction is done solely on the part of BH Design Studio. The customer agrees that full payment is due upon placement of the order and that the order will not be shipped prior to receipt and verification of payment. BH Design Studio and its subcontractors retain the right to display video albums and other graphic design elements as examples of their work in their respective portfolios. Upon submission of this form, the customer has entered into a legal contract with BH Design Studio/518 Entertainment.</p>	

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Signature \_\_\_\_\_  
Date

**Deadline:**

Our typical turn around time is 3 weeks. If this is for a special occasion, please let us know the event date and the date you need the project completed.

Event Date: \_\_\_\_\_ Date Needed By: \_\_\_\_\_

**Slideshow Title Slide Information:**

Please specify the title to be used for your DVD. This typically appears as the first slide introducing the slide show. A font and color will be chosen to match the mood of the slide show. For Example:  
Our Wedding Day  
June 30, 2007

Title: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Additional Title Slides Information:** (each additional title slide: **\$2.00 each**)

All packages come with one title slide at the beginning of a show (see above). Additional title slides are generally used to introduce a set of pictures or as a way to end the slide shows. For example you may have a title slide that has your fiancé’s name and birth date followed by photos pertaining to him/her. Attach another sheet if necessary.

Additional Title Slide Text	Insert Where?

**Captions** (text on photos: **\$2.00 each** for captions exceeding package allotment)  
Attach another sheet if necessary.

Captions	Insert on which photo?

**Credits & Thank You’s**

An opportunity to give thanks to a loved one or recognize important members of a family, wedding party, etc. Text will be on solid background (**\$2.00 each page**) or superimposed with a picture of your choice (**\$5.00 each page**). Attach another sheet if necessary.

Text	Insert on which photo or where, if not a photo?

Video Clips (\$5.00 for each segment)

Include special memories caught on video. Segments can be combined or dispersed throughout the slide show. Please send video in MPEG format, Mini DV, or VHS.

Segment (counter# beginning to end)	Where in slideshow (After which photo?)

**DVD Setup**

Continuous Loop

Some people like to have the DVD authored so it continuously loops when it is completed. If you would like your slide show set to a continuous loop, please indicate here:

No continuous loop needed

Continuous loop required

**Music Information:**

If you own the music you would like in your slide show, we include that at no charge to you. Simply send the CD's with your order. We are able to accept burned CD copies and music in MP3 format. We can also purchase the music on your behalf for \$2.00 each. (Note: If you do not provide music for us to use that is yours you will be charged \$2.00 per song) Please include the appropriate amount of music with your slide show based on the package you purchase. While creating your DVD, if we find the song you have chosen is too long for the amount of pictures you have selected (meaning that the pictures will show on the screen too long) we will fade the song out at the end. All CD's will be returned with final product.

Please indicate below which songs you'd like to include and what pictures they should be shown to.		
Song Title	Location	Slides Played During
Example: I Will Be Here	Stephen Curtis Chapman / Track 4	001-036

**Transition Preference:**

Transitions are how your slide shows move from one picture to the next. Some people prefer an elegant fade in / fade out for slower songs; some prefer faster, livelier transitions for up-tempo songs, while others prefer a mix.

- Cross fade
- Upbeat
- Let your consultant decide

How did you hear about us?

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**Mailing Instruction:**

Please number your photographs on the back using a sticky note & pencil in the order that you would like them to be displayed. When sending them, we recommend that you would place them in a zip-lock baggie or envelope. We also recommend that you send the photographs in a box to prevent bending. If sending in an envelope, it may be helpful to line the envelope with cardboard and to mark the envelope, as PHOTOS - DO NOT BEND on the package. You may submit your order form and pictures to:

518 Entertainment  
1133 Barber Drive  
Schenectady, NY 12303

**Questions?**

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We are happy to assist you in any way we can during this process. Please feel free to contact us either by phone or email. **Email: info@518entertainment.biz Phone: (518) 477-0607**

